

## **Patient Participation Group Meeting – 21 April 2026**

Present and Apologies:

Attendees: MH (Chair) ST, SM, AD, KF, SS, FB, DG, IT, CT (Treasurer) WB (Minute Secretary)

Apologies - none received

Previous meetings minutes were approved by the group.

Two new members were welcomed to the PPG.

IT has resigned from the PPG after many years' service. The Group and Practice thanked IT for her support and the contributions she has made to the PPG at Goyt Valley Medical Practice.

### **Staffing Update**

The Practice has recruited a new Advanced Clinical Practitioner who is working Monday-Thursday with 8.00am start providing early appointments.

There is currently a Health Care Assistant (HCA) vacancy following existing staff member leaving.

The Practice is also supported by Foundation doctors and a LIFT trainee (Longitudinal Integrated Foundation Training Doctor) all on a four-month rotation.

One GP has reduced their hours to one and a half days a week, and recruitment is underway for replacing two days. Locum GP continuing support in May when required.

The PPG will ask the Practice for an updated list of employed healthcare professionals and their contracted hours.

### **Practice Activities**

First Spring COVID booster clinic is scheduled for 22 April 2026 with 360 appointments available. Moderna Spikevax is the vaccine being used nationally. Additional appointments will become available once further vaccines are released. Invitation system is operating in batches due to ordering constraints.

Previous vaccination clinics have experienced high DNA (Did Not Attend) rates (8%) and this necessitated additional clinics to be run at the Practice. The PPG has asked the practice to investigate and see if there is any evidence to support additional actions going forward that would help to reduce this DNA rate. The Practice will monitor tomorrow's clinic DNA rates before implementing changes for future programmes.

### **Carer Support Programme**

The Practice is planning carer health check events in July at Chapel surgery. Two separate days proposed: one for carers of older adults, second for carers of younger patients or younger carers.

Very much in the planning stage at the moment but initial thoughts are:

Chapel surgery will be used on non-clinical days to allow attendees to have privacy.

Foundation doctors will be involved to provide health check opportunities. The Practice is also hoping to partner with the Carer Association and Adult Social Care Services to provide holistic support for carers.

Identification of carers remains challenging as many do not self-identify.

Health checks and signposting to support services will be key components of the day. The PPG has offered support for this valuable event.

### **NHS App Training Event**

Previous event in January 2026 at The Uniting Church was successful with very positive comments and feedback from users who attended. There was a discussion regarding holding further events to support patients in using the NHS App and hopefully increasing confidence and use of the NHS App.

Future event planning to be coordinated with The Bureau, PPG (MH) and the Practice outside of this meeting and updates to be reported back to this group.

### **Matters Arising**

PPG members. MH will draft a note to members who have not attended a recent meeting asking if they wish to remain part of the group. This will also be sent to “virtual members”. Those wishing to remain active within the group will need to complete a new registration form. GVMP to send out.

### **Treasurer Update**

No change in financial position since the last meeting. AD volunteered to be the second signatory in place of IT. This was accepted by the group.

### **PPG Registration Form Review**

Registration form requires updates for data protection legislation compliance. (page 1)  
Name field addition (page 2), Gender option expands to include “rather not say”  
PPG membership to be widened to get a broader representation of the GVMP patient population.  
It was agreed that we need to improve communications and all group members agreed to review current PPG area on the GVMP website and feedback to MH ideas.

Suggestions were:

FB and SM will explore opportunities for engagement and to check the current information on the screens in the waiting rooms, notice boards etc.  
Newsletters, schools, website etc to get feedback.

SM handed out 2 suggested posters with information including cartoons to attract readers and provide information on how to access vital services offered by the Practice. SS suggested an area on the GVMP website of frequently asked questions. (These will need a subgroup to develop).

Possibly have a stall at Whaley Carnival to advertise what we do (This will need a subgroup to prep ahead of the event).

Holding an AGM was considered and it was decided that we didn't need to have one and to defer this item for another time.

Everyone present at this meeting are happy to share email addresses with this group.

**HEIDI SCRIBE App was used to for the first time to capture minutes from this meeting – these notes were reviewed and used to produce comprehensive minutes for the group.**

### **Date of next meeting**

5.00pm on Tuesday 4 August 2026.